

# AGFA EI SUPERUSER QC ACTIONS CHEAT SHEET

## Fix/Merge

Merge a study into another study or a study into an empty order.

Same or Different patient

Use case: RIS downtime, Tech selected the wrong entry at the modality - patient imaged under wrong name – AND the entire study needs to be moved to the correct name (ie: NOT multiple patients under 1 order)

## Split:

Move some images/series to another study or a blank order. Cannot copy a series/image – ie: if a series/image is split it will no longer exist in the original study

Same or Different Patient

Use case: Tech forgot to end study and imaged 2 patients under 1 name

NB: This is also used to move a series destined for deletion to a dummy order as AGFA EI does not have a Series delete option

## Segment

Similar to Split, BUT you can only move images/series for another study on the same patient. You can also have some images duplicated and exist in 2 or more studies post segment.

Same patient ONLY!

Use case: Segment out a CAP CT into Chest and Abdo/Pelvis. The images above and below the diaphragm need to belong to both studies and segment will allow for that UNLIKE Split

## Delete all

**deletes everything in a study – DO NOT USE on orders that you plan to retain or send images back to.**

**Delete all is to be used on dummy orders only**

\*Workaround to delete images or series – split out the images/series needing deletion to a dummy order and delete from there.

## Delete Image –

*from image area*

**Permanent and Irreversible deletion of an image.** Only to be used with images that are not good and should not be on PACS. If you try to resend a deleted image PACS will reject it. Please seek PACS admin's assistance with resending images post deletion.